

# Cosmos View Estate - Clubhouse Application Form



## Resident Information

Name of Scheme: \_\_\_\_\_ Unit no: \_\_\_\_\_  
Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
Cell: \_\_\_\_\_ Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
ID Number: \_\_\_\_\_

## Event Details and Information

No of Guests: \_\_\_\_\_ Type of Event: \_\_\_\_\_  
Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
Date of booking: \_\_\_\_\_

## Clubhouse Rules

1. The resident is to ensure that the venue is left in the state it was found prior to use of the facilities.
2. The resident is to supply their own toilet paper, hand soaps, towels and ensure this is removed following the vacation of the vicinity once the last guest has left.
3. Should any damages be caused as a result of negligence from the resident or his/her guests the damages will be inspected, and the deposit will be withheld to attend to the damages caused.
4. The resident is to ensure that they, as well as their visitors adhere to the rules set out for the Estate and are aware that they are responsible for the behavior of their guests.
5. Should the rules not be adhered to, the resident will be fined, and a warning imposed for any misconduct caused of any nature.
6. All litter within the vicinity as well as on the exterior will be tidied up after used and disposed of in the rubbish bins provided.
7. The resident is to ensure that all belongings have been removed from the vicinity after the use thereof.

## Booking Payments

A payment of R950 is to be paid in order to secure your booking of the clubhouse and a proof of payment submitted to [info@aivproperties.co.za](mailto:info@aivproperties.co.za) in order to confirm the booking. Clubhouse rental fee: **R450** (NON-REFUNDABLE - GETS PAID TO THE HOA)

Deposit for use of the facilities: **R 500** (This amount will be refunded following the inspection conducted after use of the facilities to ensure no damages have been caused.)

Payment can be paid into the below provided banking details:

Account Holder: AIV Property Specialists  
Name of Bank: ABSA  
Account Number: 4097557650  
Branch Name: Rivonia  
Branch Code: 632 005  
Reference: **ex: Drag.0003 club**

## Deposit refund details

Please provide your banking details below in order for the deposit amount to be refunded, please note that the refund will be actioned 30 (Thirty) days after use of the clubhouse.

Account Holder: \_\_\_\_\_  
Name of Bank: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Branch Name: \_\_\_\_\_  
Branch Code: \_\_\_\_\_

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Place: \_\_\_\_\_